



Enrollment Steps:

Check off the boxes as you complete each item

1. Application/ Admissions: The first step is to complete an application for admission. Applications are available online at www.reedleycollege.edu > Apply Online. Computers with Internet access are available in the Admissions and Records Office in the Web Room and in the Veteran Resource Center in Student Center room 105.

2. Activate Your WebAdvisor and School Email Accounts: Activate your WebAdvisor Student Account at www.reedleycollege.edu > **WebAdvisor**. New, former, and returning students, please allow 2-3 business days after submitting your application for admission. Activate your school **email account** at www.reedleycollege.edu > **New & Returning Students > Student Email**. New, former, and returning students, please allow 2-3 days after submitting your application for admission. If you have issues logging into your WebAdvisor you can call (559)499-6070 and if you have issues for your email you can call 866-245-3276.

3. Orientation: Participate in Reedley College Online Orientation which is found in your **WebAdvisor**. www.reedleycollege.edu > **WebAdvisor > Log-in > Students Menu > Online Orientation > RC – Online Orientation**

4. Testing: Take the placement test. The test evaluates your mathematics (Basic Math, Algebra or College Level Math) and English (Reading and Writing) skills and helps determine which courses are right for you. Appointments for the placement test can be made online at www.reedleycollege.edu > **Online Services > eSARS Testing Appointments**.

5. Counseling and Advisement: Meet with a counselor. A Reedley College Counselor can help take the guess-work out of selecting classes and will help you plan your educational path. Make an appointment online at www.reedleycollege.edu > **Online Services > eSARS Online Counseling Appointments**

- **Veteran or Dependent** you'll need to make an appointment with the Veterans Counselor to complete your **Veteran Student Education Plan**.
 - Reedley College, Veterans Counselor - Sue Vang (559) 638-0337
 - Madera/Oakhurst Centers, Veterans Counselor - Gricelda Spear (559) 675-4800
 - Clovis Community College, Veterans Counselor - Ralph Munoz (559) 325-5230

6. Financial Aid: If you need financial assistance, Reedley College is committed to helping you obtain financing for your education. For those that qualify, Financial Aid includes scholarship, grants, loans, and on-campus employment. Visit the Reedley College Financial Aid Office at www.reedleycollege.edu/financialaid. Financial Aid applications are available online at www.fafsa.ed.gov ***You can receive Veteran Education Benefits and Financial Aid at the same time.**

7. Registration: Register for classes. Veterans get priority registration but will still need to complete these items first. Students can register online at www.reedleycollege.edu > WebAdvisor or in person at the Admissions and Records Office with a Counselor signature. The fall semester begins mid-August and ends in mid-December. The spring semester starts in early January and ends in mid May. Summer sessions begin in June and end in late July and early August.

8. Pay Fees: Pay your fees within 48 hours of registering for classes so you don't get dropped. If you receive financial aid, you still need to make sure that your fee balance is paid. You can pay your fees at the Business Office window in the Student Services building or online on WebAdvisor.

9. Buy your books and parking permit: Bring your schedule and purchase your books at the Bookstore. If you plan to park on campus, parking permits are \$20 per semester, and \$10 during the summer and may be purchased in the Business Service Office in Student Service building or in the Bookstore.

10. Attend class: Go to class! If you miss the first day of class, your seat may be given to another student!

11. Follow-up Appointment: After developing a Veteran Student Education Plan with the Veterans Counselor make a follow up appointment to develop a semester-by-semester Student Education Plan based on educational goal.

***Make sure to bring unofficial transcripts from other colleges, trade schools, and universities so the counselor can review what you have taken in the past.**

Follow-up Appointment Date and Time: _____