



995 N. Reed Ave, Reedley, CA 93654 Phone: 559-638-0300 Fax: 800-643-0906 Email: admissions@reedleycollege.edu

Academic Standards Committee

PETITION FOR REINSTATEMENT OF DISMISSED STUDENT AFTER DISMISSAL PERIOD

INSTRUCTIONS

Reedley College students who have been dismissed for academic failure or lack of progress, who have satisfied the mandatory dismissal period, who believe they will be academically successful if they resume college work, and who wish to be reinstated must submit a petition for their possible reinstatement to be considered. College academic counselors will consider very carefully the circumstances of dismissed students and their likelihood of academic success if reinstated. Counselors will also assist dismissed students in revising their academic plans to enhance their opportunities for future academic success and to compensate in the most efficient way for the academic failure which led to their dismissal. Counselors will approve for reinstatement *only* those dismissed students who have completed the mandatory dismissal period and whose personal statements and revised academic plans indicate a strong likelihood of future academic success.

1. Obtain a “Petition for Reinstatement of Dismissed Student after Dismissal Period” from the Reedley College Records Office.
2. Complete the personal information on the first page of the petition form.
3. State the reasons for the petition as completely as possible on the Student’s Statement. Complete this page of the petition form *before* seeing a counselor.
4. Make an appointment with a counselor (general counselor, EOPS counselor, DSP&S counselor, or CalWorks counselor) at least three weeks before the first day of instruction of the semester in which you seek to be reinstated to.
5. When you meet with the counselor, the counselor will inform you of the decision to approve or deny your petition for reinstatement. If your petition for reinstatement is approved by the counselor, you may register and enroll in classes approved by the counselor, observing any and all conditions of reinstatement imposed by the counselor. Your counselor will advise you how to proceed with registration and enrollment if your petition for reinstatement is approved.



995 N. Reed Ave, Reedley, CA 93654 Phone: 559-638-0300 Fax: 800-643-0906 Email: admissions@reedleycollege.edu

**Academic Standards Committee
PETITION FOR REINSTATEMENT OF STUDENT AFTER DISMISSAL PERIOD**

Student ID #: _____ Student's Name: _____

Last First MI

Student's Address: _____

Street City State Zip Code

Day Phone: _____ Email Address: _____

Dismissal status (mark one): Academic Dismissal Progress Dismissal Academic & Progress Dismissal

Number of dismissals _____

Semester Dismissed: Fall Spring Year _____

For which semester are you requesting reinstatement? Fall Spring Summer Year _____

Have you ever before submitted a petition for reinstatement to Reedley College? Yes No

If yes, when? _____

Semester Year

COUNSELOR

Date of action: _____

The following documents have been reviewed with the petitioning student:

- Student's Statement (attached)
- Revised Student Educational Plan (SEP); date revised _____
- Transcripts
 - dates of probationary status, verified by _____ (date _____)
 - date(s) of previous dismissals, verified by _____ (date _____)

Action: Reinstatement approved without conditions

Reinstatement approved with condition(s) _____

Reinstatement denied

Name of Counselor (please print) _____ Signature of Counselor _____

FOR OFFICE USE ONLY

- Original Petition: Office of Admissions & Records
- Copy of Petition: To student, as official notification
- Copy of Petition: Student's file



995 N. Reed Ave, Reedley, CA 93654 Phone: 559-638-0300 Fax: 800-643-0906 Email: admissions@reedleycollege.edu

**Academic Standards Committee
PETITION FOR REINSTATEMENT OF STUDENT AFTER DISMISSAL PERIOD**

STUDENT'S STATEMENT

Please print or type. Attach additional page(s) if necessary.

Student Name: _____ Student ID# _____

1. Explain why you have been unable to complete college work successfully. Present all relevant information. You may attach evidence, e.g., copies of medical records or court records, which verify your situation.

2. Explain why you will be able to be successful in college in the future. What will be different now and in the future?
