

## **Addendum to the Reedley College Accreditation Follow-up Report November 9, 2012**

In the month since the Reedley College Accreditation Follow-up Report was completed, there has been considerable work done on the items identified in the “Next Steps” sections of that report. Following is a brief overview of some of the accomplishments. (Please note that “Next Steps” items from the Follow-up Report that have been addressed are underlined below.)

### **Recommendation 1**

Reedley College has been revising the budget and resource allocation process since 2011. Most recently, the Budget Committee has developed a zero-based college allocation model that directly ties expenditures to the college Strategic Plan and Program Review. A document outlining the principles, guidelines and priorities of the Budget Committee has been drafted and is being reviewed by the committee. After the committee has finalized the draft, it will be vetted throughout the campus constituency groups and governance committees. The process outlined in this document is a bottom-up process that is designed to ensure that student needs are met [726]. Budget requests will be prioritized based on Program Review, the Strategic Plan and college goals [725]. A budget development planning calendar to align with the district budget calendar is also being finalized [712].

Internal and external scans will be conducted in fall 2012 and spring 2013 to assess the 2008-2012 Reedley College Strategic Plan. The Reedley College Strategic Planning Committee (SPC) hosted a 2013-2017 Strategic Planning Workshop on September 28 [735]. Constituency group members from Reedley, Madera and Oakhurst were invited to contribute to this important planning meeting. Outcomes included the basis for a campuswide survey that is currently being administered [702]. External charrettes in both Reedley and Madera will be held during the months of January and February, 2013.

The assessment of the 2008-2012 Reedley College Strategic Plan will be finalized and made available to both internal and external constituencies in spring 2013. Considerable progress has been made in assessing the 2008-2012 Reedley College Strategic Plan as can be seen in the Research Agenda [704].

### **Recommendation 2**

In fall 2011, when the Self-Study was completed, all courses, instructional programs and non-instructional programs at Reedley College had Student Learning Outcomes (SLOs) and Program Learning Outcomes (PLOs), some of which had been assessed. Since that time, Reedley College has significantly accelerated the identification, assessment and use of student learning outcomes at the course, program and institutional levels to achieve "proficiency" as is shown in the listing and analysis of PLOs [719], instructional SLOs [713] and non-instructional SLOs [721]. The assessment of GELOs/ILOs (General Education Learning Outcomes/ Institutional Learning Outcomes) has been placed on a schedule so that all will be assessed by the end of the spring 2013 semester. The exceptional progress to date can be seen in the following table:

	<b>Fall 2011</b>	<b>September 2012</b>	<b>November 2012</b>
Courses that have assessed SLOs	13%	79%	98.4%
Instructional programs that have assessed PLOs	7%	76%	100%
Non-instructional programs that have assessed SLOs and PLOs	43%	100%	100%
GELOs/ILOs that have been assessed	All indirectly	50%	75%

Eight of 501 active Reedley College courses represent the 1.6% of courses with SLOs that have not yet been assessed. Of these courses, three are part of the Wastewater Treatment program at Willow International. This grant-funded program was offered in spring 2012 for the first time. The grant funding was anticipated to be for 2012 only, but it has been extended to 2013. The SLOs for all three courses will be assessed when the courses are offered again in spring 2013 [717]. The remaining five classes at Willow International College Center will also have their SLOs assessed no later than spring 2013.

Reedley College will continue to regularly review and assess the alignment of the planning and resource allocation process to respond to student learning needs. This item is being addressed through the revised resource allocation process that is discussed under Recommendation 1 of this document.

Reedley College will assess the planning and allocation of funds to determine if student needs were met and students were successful as a result. This item is being addressed through the revised resource allocation process that is discussed under Recommendation 1 of this document.

Reedley College will continue to review and share best practices in teaching and student support services to increase student success. Reedley College instruction and support services have been working collaboratively for two years with feeder high schools to align high school curriculum with that of higher education, and help high school students better prepare for college level English and math and to take appropriate placement tests. The most recent College Readiness Forum (CRF) for feeder high school math instructors was held on November 5, 2012 [734]. A similar English College Readiness Forum was held in May 2012 [114]. Additionally, monthly workshops focused on student success have been offered in an effort to help students succeed [728].

Reedley College will continue to support adjunct faculty in the assessment process. During the 2011-2012 academic year, part-time faculty members received stipends to develop and conduct SLO assessment when no full-time faculty members taught the same class and assessments had not previously been developed. In fall 2012, four part-time faculty members will receive stipends for assessment of SLOs in courses that are not being taught by full-time faculty. These part-time faculty members, who are being assisted by full-time faculty, teach American Sign Language, Education, Geology, and Journalism. Part-time faculty teaching courses that are also taught by full-time faculty are assisted by, and work with, their full-time colleagues without receiving any stipend.

Reedley College will continue to review its program review and SLO process on a regular basis as required for continuous quality improvement. A revised manual for the third cycle of Program Review is in draft form [722] and is currently being vetted through the appropriate committees. All areas must complete an annual update.

Reedley College Academic Senate recently modified the procedure governing program revitalization, consolidation and suspension to also include program discontinuance [706 pg. 2, 729].

### **Recommendation 3**

Reedley College has worked diligently to develop and implement a transition plan for the Madera Center and Oakhurst Campus in preparation of Willow International successfully attaining college status [700]. Reedley College is now providing administrative leadership at the Madera Center. Reedley College is also preparing to recruit to permanently fill current interim leadership positions [701].

The comprehensive update of all committee operating agreements for the Participatory Governance Handbook will be completed and a new Participatory Governance Handbook that includes the Integrated Planning document and model will be produced during the fall 2012 semester. A draft of the updated Participatory Governance Handbook has been reviewed by College Council and is included in the evidence [716]. This handbook includes the college mission, vision and values, an explanation of participatory governance at Reedley College, organizational charts, the integrated planning document, model and timeline, committee operating agreements for all Reedley College committees and the Willow International College Center Council Handbook [703]. The handbook also includes a College Council flowchart that illustrates official participatory governance structure of Reedley College and reflects the relationships between the various entities [703 p. 10].

The faculty prioritization process revision will be completed during the fall 2012 semester. The department chairs and Academic Senate began discussing possible revisions to the faculty prioritization process in late September 2012. A suggested revision to the 2011 process that eliminated the recommendation from the deans and vice-president to the president, leaving only the recommendation from the department chairs to the president was reviewed by department chairs and forwarded to Academic Senate [714]. The Academic Senate responded to department chairs with a different revision that left in the dual recommendation to the president [715]. Department chairs discussed the Academic Senate revisions and agreed that for the sake of transparency, it was more appropriate to leave the dual recommendations. The Academic Senate's suggested revisions are currently under discussion by department chairs [727, 733].

A monthly bulletin of all committee actions will be created and sent electronically to all individuals at all Reedley College sites during the 2012-2013 academic year. The interim president of the college sends a weekly email to all college employees describing campus issues and activities [730, 731, 732]. A monthly College Committee Report was created and approved by College Council as a collegewide communication module. The first issue was distributed to all college employees by email in September [720].

## **Evidence for the Addendum to the Reedley College Accreditation Follow-up Report**

114 - CRF PP English 2012-5-10\_v2.ppt  
700 - Madera Center Transition Matrix Update -10.16.12.docx  
701 - Town Hall November 2012.pptx  
702 - Strategic Planning Survey.pdf  
703 - CCC Handbook 2012-2013.pdf  
704 - RC Research Agenda 10.8.12.doc  
706 - College Council Minutes 09.26.12.doc  
712 - 2013-14 Budget Planning Calendar.docx  
713 - Course SLO inventory fall 2012.xlsx  
714 - New Faculty Prioritization Process with proposed revisions.docx  
715 - New Faculty Prioritization Process (A.S. response).docx  
716 - Participatory Governance Handbook Draft 11.01.12.docx  
717 - WTD-107 Departmental Assessment Report for Instruction Fall 2012.docx  
719 - Program SLO inventory FALL 12 Instructional.xlsx  
720 - September 2012 Committee Report.docx  
721 - Program SLO inventory FALL 12 Non-Instructional.xlsx  
722 - Program Review Cycle 3 Handbook Revision.doc  
725 - 2013-2014 Budget Worksheet.xlsx  
726 - Reedley College Budget Guidelines 10-2012.docx  
727 - New Faculty Prioritization Process (A S response).docx  
728 - Student Success Workshops Calendar .November 2012.pdf  
729 - Program Discontinuance (Draft For Submission) (2).docx  
730 - President Weekly Email, 1.docx  
731 - President Weekly Email, 2.docx  
732 - President Weekly Email, 3.docx  
733 - DC Meeting Notes 11.6.12.docx  
734 - Math College Readiness Forum 10.17.12.pptx  
735 - Strategic Planning Workshop Agenda and Details.docx