



2023- 2024 PARENT HEAD OF HOUSEHOLD FORM

Phone: (559) 494-3012 Fax: (800) 643-0932 Address: 995 N. Reed Ave. Email: reedley.financialaid@reedleycollege.edu

Student Name: _____ ID# _____

Address: _____ Phone# _____

Your 2023-2024 FAFSA/CADAA contains conflicting information regarding your parent’s marital status and 2021 tax filing status. Forward this form to your parents to complete. The Department of Education requires the resolution of conflicting information prior to awarding financial aid.

Your application indicates that your parents’ “Marital Status” is Married and the “Tax Filing Status” is Head of Household. You are able to file as “Head of Household” if you meet **all** the following requirements:

1. You are unmarried or “considered unmarried” on the last day of the year.
 You are considered unmarried on the last day of the tax year if you meet **all** the following criteria:
 - A. You file a separate return.
 - B. You paid more than half the cost of keeping up your home for the tax year.
 - C. Your spouse did not live in your home during the last 6 months of the tax year. Your spouse is considered to live in your home even if he or she is **temporarily** absent due to special circumstances.
 - D. Your home was the main home of your child, stepchild, or foster child for more than half the year.
 - E. You must be able to claim an exemption for the child.

Based on the IRS filing requirements, was your parent qualified to file “Head of Household”? Yes No

If you answered NO, your parent(s) was not eligible to file “Head of Household”, he or she may need to file an amendment to their tax return to correct the filing status. We recommend that your parent contact their tax preparer or the IRS (1-800-829-1040) to discuss how to file an amendment and possible tax implications.

1. File an amended 2021 IRS income tax return (1040X) to correct your filing status.
2. Submit both a signed copy of the 1040X Form and a 2021 IRS Tax Return Transcript to the Financial Aid Office.

If you answered YES, attach a written statement explaining in detail why your parent was allowed to file using the “Head of Household” status as of 12/31/21. In addition complete the information below and attach IRS supporting documentation, a letter from your tax preparer, proof of each parents address, or any other supporting documentation to verify this information.

	Parent 1 (Father/Mother/Stepparent) Information	Parent 2 (Father/Mother/Stepparent) Information
Provide parent’s name		
Please provide the address where each parent lived for the last 6 months of 2021. Include the street, apartment number, city, state, and zip code. Post Office Boxes are not acceptable addresses for this purpose.		

	Parent 1 (Father/Mother/Stepparent) Information	Parent 2 (Father/Mother/Stepparent) Information
Verify your parent's current marital status. If your parents were separated, provide the EXACT dates of separation from 1/1/21 to the current date.	<input type="checkbox"/> Married and living together as of _____ <input type="checkbox"/> Separated From _____ to _____ <input type="checkbox"/> Divorced as of _____ <input type="checkbox"/> Widowed as of _____	<input type="checkbox"/> Married and living together as of _____ <input type="checkbox"/> Separated From _____ to _____ <input type="checkbox"/> Divorced as of _____ <input type="checkbox"/> Widowed as of _____

If you are unfamiliar with IRS Regulations and have questions regarding your tax filing status, we strongly encourage you to contact the IRS directly (1-800-829-1040) or seek the assistance of a tax professional. The Reedley College Financial Aid Office staff are not permitted to provide tax advice or assist in completing an amended tax return.

By signing this form you hereby affirm all information reported is true, complete and accurate to the best of my knowledge. You understand the Financial Aid Office will correct your FAFSA/CADAA application information, as necessary, based on the information submitted. You understand that any false statement or inaccurate information submitted to the Financial Aid Office may result in the denial, reduction, withdrawal, and/or repayment of financial aid. You also understand if you purposely give false or misleading information for the purpose of receiving federal aid, you may be fined up to \$20,000, sentenced to jail, or both.

Student Signature _____ Date _____

Parent #1 Signature _____ Date _____

Parent #2 Signature _____ Date _____