



Service Report

Employee

ID/Name:

Equipment

Model #:

Equipment

Serial #:

Customer Comments/Reason for Service:

Customer:

Equipment

Hours:

Customer

Equipment #:

Start Date:

End Date:

Job Name/Lab:

Job Instructions/Lab Task:

Employee:

Date:

Labor Code:

Start Time:

End Time:

Hours:

Repair Background

Cause of Failure:

Resultant Damage:

Repair Process Comments (attach additional pages if needed):

Knowledge Gained (attach additional pages if needed):

Additional Opportunities

Is there Additional Service to be done?

Yes

No

Comments:

Parts- (Attach list if needed)

Comments: